

Syllabus

Welcome to ccCNA. This 100-hour course must be completed within 3 months of the start date.

To become certified, you must complete 76 hours of classroom training (50 hours online, 27 hours in the physical classroom) and 24 hours of clinical training. At the end of your training, you will be qualified to take the competency evaluations required for certification in Utah.

100 % Attendance is required. You must complete all online work, class days, and clinical. Clinical must be done with our instructors. On-the-job training does not count as clinical.

Class will be held at 5282 South Commerce Drive, D-100, Murray, Utah 84017. Class times are 8 am to 5:30 pm. Students must attend 3 class days. Classes are identified as 1, 2, and 3 and must be taken in order. Class days can be viewed at ccna.net under "class days." You can attend classes 1 and 2 before, during, or after you complete the online work.

The hours for the hybrid course are as follows:

50 online

27 classroom

24 clinical

Missed class days can be made up without a fee. A student must sign up for an available spot. Missed clinical days with less than 72 hours will result in a missed clinical fee.

Refunds are made up to 72 hours after paying for the class.

All online work, class days, and clinical must be completed by class 3.

Clinicals are held weekdays and weekends. You will complete an 8.5-hour shift with our instructor at a facility approved by UNAR. Students must complete the online work and classes 1 and 2 BEFORE attending clinical.

Clinical locations: South Davis Community Hospital, The Ridge at Cottonwood, Meadow Peak, Point Meadows, Copper Ridge, Holladay Healthcare

Tests and quizzes are given both online and in person. A final written and skills exam is given in class 3 and requires a passing score of 80. The final test can be retaken 3 times. (Each test will be different.) If a student does not pass the final exam and it has been less than 3 months since they began the class, they can repeat the online work and retest.

If you have questions or concerns, the instructor) may be reached at 8019682262

Course objectives:

ONLINE UNIT	Estimated time to complete task	Online delivery tasks to complete
Welcome to ccCNA How the program works, link to in-class days, student handbook, UNAR curriculum, Vocab list, general questions, class rules, clinical rules	1 hour	Quiz on class rules
Carol Class 1 CNA role, Med terminology, infection control, OBRA	5	Pre-test OBRA Quiz Discussion question Infection control quiz
Claudia Class 1 Resident environment, Basic nursing skills, Vital signs, state exam	5	Basic nursing skills quiz Vocabulary quiz
Carol Class 2 Types of facilities, Hospice, skin care, ostomies and enemas, pressure ulcers, non-compliant, emergency care, cath care, intake output	5	Care and safety quiz Intake output quiz Noncompliant resident quiz Pressure ulcer quiz Discussion questions
Claudia Class 2 Handwashing, contact precautions, safety, fire, pain scale, bed making, turning, positioning,	4	Discussion question
Carol Class 3 Bowel care, toileting, Maslow, Empathy, rehab, ROM, Antiembolism stockings, Ombudsman, Promoting independence	5	Bowel quiz Maslow quiz Understanding your resident quiz
Claudia Class 3 Role of CNA, stroke, Body mechanics, falls, positions, gait belt, bedpans, lifting, transfer,	5	Stroke quiz Practice Test #1 Toileting quiz
Carol Class 4 HIPAA, Medicare, Medicaid, OSHA, Residents rights, subjective, objective, charting, communication, abuse, diseases	5	Subjective/objective quiz HIPAA quiz

Claudia Class 4 Personal care, skin, bathing, briefs, hair, shaving, dentures, oral care, nail care	5	Practice test #2
Carol Class 5 Disease, dementia, etc	4	MS quiz Dementia quiz Neurological condition quiz Post test
Carol Class 6 Body systems Skills review Videos of all 20 skills	4	Kahoot knowledge review
Claudia class 6	2	Multiple Practice tests
	50	

In-person classes must be taken in order, beginning with one. Clinicals begin after completing classes one and two, as well as online work. Classes are held at 5282 South Commerce Drive D 100 Murray, Utah 84107

In-person classes	Classes must be taken in order. Time	Topics	Skills	Class task
Class one	8 a.m. -5:30 p.m.	Introduction to class and explanation of UNAR, testing, clinical, etc. Vital signs NAPP Units 1-7 and part of 9 and 15	Practice and demonstrate the first list of NAPP skills.	Online skills worksheet done in class. Demonstrate skills learned online and practiced in class
Class two	8 a.m. -5:30 p.m.	NAPP Units 9-13	Practice and demonstrate the	Begin individual vital sign pass- offs, and do

			remaining NAPP skills.	individual NAPP pass-offs. Instructor demonstration of all skills followed by students practicing all skills
Class three	8 a.m. -5:30 p.m.	Skills, vital signs, state testing instructions, Applying for jobs	PRACTICE all 20 UNAR testing skills. Pass off all 20 skills until the score is 100. Demonstrate skills to the instructor. CPR during lunch if needed	Clinical and written tests are given in class 3. The required scores are 80% on the written test and 90% on skills. Students will perform all skills individually, with no notes or prompts.